



DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES

DIVISION OF PROCUREMENT SERVICES

STATE OF MAINE

PROCUREMENT JUSTIFICATION FORM (PJF)

This form must accompany all contract requests and sole source requisitions (RQS) over \$5,000 submitted to the Division of Procurement Services.

INSTRUCTIONS: Please provide the requested information in the white spaces below. All responses (except signatures) must be typed; no hand-written forms will be accepted. See the guidance document posted with this form on the Division of Procurement Services intranet site (Forms page) for additional instructions.

PART I: OVERVIEW				
Department Office/Division/Program:		Labor		
Department Contract Administrator or Grant Coordinator:		Laura Boyett		
(If applicable) Department Reference #:				
Amount: (Contract/Amendment/Grant)		\$11,964,000	Advantage CT / RQS #:	CT 12A 20180827*0695
CONTRACT	Proposed Start Date:		Proposed End Date:	
AMENDMENT	Original Start Date:	9/1/2018	Effective Date:	
	Previous End Date:	12/31/2021	New End Date:	12/31/2023
GRANT	Project Start Date:		Grant Start Date:	
	Project End Date:		Grant End Date:	
Vendor/Provider/Grantee Name, City, State:		Mississippi Dept. of Employment Security Jackson, Mississippi		
Brief Description of Goods/Services/Grant:		Continues support for the ReEmployME unemployment benefits and tax system		

PART II: JUSTIFICATION FOR VENDOR SELECTION			
Check the box below for the justification(s) that applies to this request. (Check all that apply.)			
<input type="checkbox"/>	A. Competitive Process	<input type="checkbox"/>	G. Grant
<input checked="" type="checkbox"/>	B. Amendment	<input type="checkbox"/>	H. State Statute/Agency Directed
<input type="checkbox"/>	C. Single Source/Unique Vendor	<input type="checkbox"/>	I. Federal Agency Directed
<input type="checkbox"/>	D. Proprietary/Copyright/Patents	<input type="checkbox"/>	J. Willing and Qualified
<input checked="" type="checkbox"/>	E. Emergency	<input type="checkbox"/>	K. Client Choice
<input type="checkbox"/>	F. University Cooperative Project	<input type="checkbox"/>	L. Other Authorization

Please respond to ALL of the questions in the following sections.

PART III: SUPPLEMENTAL INFORMATION

1. Provide a more detailed description and explain the need for the goods, services or grant to supplement the response in Part I.

The Maine Department of Labor is part of the ReEmployUSA consortium, which administers contracts for the states' unemployment benefits and tax systems. Maintaining the system is critical to providing unemployment benefits to Maine workers who lose their job through no fault of their own.

2. Provide a brief justification for the selected vendor to supplement the response in Part II. Reference the RFP number, if applicable.

The Mississippi Department of Employment Security is the contract holder for the ReEmployUSA vendor, Tata Consultancy Services. Mississippi selected the vendor through an independent request for proposals and had been operating their system. Maine subsequently joined the consortium, which now also includes the State of Connecticut.

3. Explain how the negotiated costs or rates are fair and reasonable; or how the funding was allocated to grantee.

The costs are a continuation of those already in place. The participating states share in the cost of operating the core system.

4. Describe the plan for future competition for the goods or services.

At the end of this award period, it is the intent of the ReEmployUSA consortium to issue a request for proposals.

PART IV: AMERICAN RESCUE PLAN ACT (ARPA) / MAINE JOBS & RECOVERY PLAN (MJRP)

Does this request utilize ARPA/MJRP funds?

☐ Yes – If Yes, please attach the approved Business Case(s).

☒ No – If No, proceed to Part V.

PART V: APPROVALS

The signatures below indicate approval of this procurement request.

Signature of requesting
Department's Commissioner
(or designee):



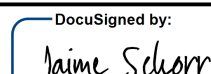
Typed Name:

Kimberly Smith, Deputy Commissioner

Date:

2/3/2022

Signature of DAFS
Procurement Official:

DocuSigned by:

6D6437754DD0459...
Jaime Schorr

Typed Name:

Date:

2/28/2022